



Title: Teaching Fellow

Reports to: Dean of Instruction

Hours: Full-time

Certification: No

Background on the Organization

Ambition Preparatory Charter School is deeply committed to ensuring that every student in grades K-8 receive the high-quality education that they deserve. Our mission is to provide students with the academic skills and self-discipline needed for college and life success through high-quality instruction, intensive academic supports, and hard work. We are a new college preparatory elementary and middle school authorized by the Mississippi Charter School Authorizer Board to open our doors to Kindergarten and first-grade students in Jackson, MS in August 2019.

Please visit our website, www.ambitionprep.org, for additional information.

Responsibilities and Duties

Driven by our mission to ensure every child succeeds, the founding teaching fellows will be responsible for ensuring all students are provided with the academic and character skills to firmly position them on the path to college. Teaching fellows work alongside classroom teachers and develop skills in preparation to take lead classroom positions. Joining our team as a founder provides a unique opportunity to help build the culture and legacy of Ambition Prep as it becomes an enduring and premier education option for generations of students to come.

Key Responsibilities:

- Provide a strong foundation of learn and achievement for all students
- Assist the lead classroom teacher in planning, designing, and delivering lessons
- Provide small group instruction
- Encourage students to set and maintain standards of classroom behavior
- Utilize diagnostic assessment tools to identify learning strengths and needs of every student, on a regular basis, for the purpose of intervention and/or acceleration toward academic and leadership standards
- Take necessary and reasonable precautions to assure safety in the classroom and the school for all students
- Assist the administration in implementing all policies and rules governing student life and conduct
- Maintain order in the classroom in a fair and just manner
- Provide time in the evening, by phone, for questions and concerns that students and/or parents may have regarding education-related issues that could not be handled during the school day
- Maintain and improve professional competence
- Participate in all professional development opportunities
- Actively participate in team meeting sand serve on staff committees
- Maintain a professional relationship with colleagues
- Establish and maintain open lines of communication with students, parents, and community members
- Participate in community outreach opportunities
- Perform other job-related duties as assigned

Desired and Required Experience

- Bachelor's degree, required
- Strong computer skills, including Microsoft Excel, Word, and PowerPoint
- Experience working with under-resourced communities, families, and/or students
- Proven written and verbal communication skills with all levels of management, both internal and external to the district
- A successful back ground check in compliance with state law, required

Desired Characteristics

- Unwavering commitment to Ambition Prep's mission, students, families, and community is non- negotiable
- The belief that all students can learn at a high level, regardless of race, culture, or socioeconomic status
- Ability to multi-task and work with an ambiguous, fast-moving, start-up environment
- Team player: demonstrates maturity, growth mindset, strong work ethic, follow through and flexibility
- Ability to take constructive feedback and quickly incorporate feedback
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Compensation

Ambition Preparatory Charter School offers competitive salary and benefits commensurate with experience. Ambition Preparatory Charter School is an Equal Opportunity Employer and does not discriminate on the basis, of race, color, religion, gender, sexual orientation, national or ethnic origin, age, disability, pregnancy or veteran status.

Disclaimer: This job description describes the general nature and level of work being performed by individuals hired into this job. This is not intended to be an exhaustive list of all responsibilities and duties required. Ambition Prep reserves the right to change any or all content of this job description based on business needs.